



NEHRU INSTITUTE OF ENGINEERING AND TECHNOLOGY
(Autonomous)

Nehru Gardens, T. M. Palayam, Coimbatore – 641 105.
Approved by AICTE, New Delhi & Affiliated to Anna University, Chennai
An ISO 9001:2015 and ISO 14001:2015 Certified Institution
Re-accredited by NAAC with "A+" Grade, Recognized by UGC with 2(F) & 12(B)
NBA Accredited UG Courses: AERO | CSE



24.06.2024

This is to inform you that the first meeting of the Internal Compliance Cell (ICC) for the academic year 2024-25 has been scheduled as per the following details:

Date: 28th June 2024

Time: 2:30 PM

Venue: Board Room

Agenda for the Meeting:

1. Opening Remarks and Introduction to the ICC
2. Compliance with Guidelines
3. Faculty and Staff Compliance
4. Student Welfare and Discipline
5. Infrastructure and Facilities Compliance
6. Research Compliance and Ethical Practices
7. Action Items and Assignment of Responsibilities
8. Any Other

Kindly make it a point to attend the meeting as your inputs and active participation are vital for ensuring that the college maintains its commitment to regulatory compliance.



R. DP
24/6/24
Chaipoerson/ICC

[Dr. R. DEEPA]
Director / IQAC

P. Mani Arasan

PRINCIPAL

Dr. P. MANIARASAN

Principal

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MINUTES OF MEETING

Opening Remarks

The meeting was called to order by Dr.R.DEEPA, Director/IQAC, who welcomed all the members and provided an overview of the Internal Compliance Cell (ICC). The primary focus of the ICC is to ensure adherence to regulatory standards, including those set by UGC, AICTE, and NAAC, to maintain academic quality, integrity, and institutional development.

The agenda for the meeting was reviewed and unanimously approved by the members.

Discussion Points

- **Curriculum and Faculty Compliance**

The ICC reviewed the current status of curriculum delivery and faculty qualifications in line with guidelines. The members emphasized the need for periodic updates and reviews of the curriculum to meet UGC standards, including incorporating new technological trends, employability skills, and industry feedback.

Action Item:

- The Academic Committee will submit a curriculum review report by 31.07.2024.
- Responsible: Dr.N.K.Sakthivel, Dean (Academic Affairs)

Faculty and Staff Compliance

- **Recruitment and Faculty Development Programs (FDPs)**

Discussion around faculty recruitment policies to ensure they align with UGC norms, especially for new positions and promotions. Also discussed were the need for faculty development programs to ensure that staff stays updated with the latest academic trends and teaching practices.

Action Item:

- Responsible: Dr.R.Kannan, Dean (Research)

Student Welfare and Discipline

- **Admission Process & Discipline Monitoring**

The meeting reviewed the student admission process to ensure it follows UGC guidelines regarding merit-based admissions and reservation policies. Additionally, there was a discussion on monitoring student discipline, including adherence to the code of conduct and anti-ragging policies.

Student welfare programs, including scholarships and health services, was also emphasized.

Action Item:

- Ensure that the student discipline committee is reformed and that awareness campaigns on anti-ragging are held before the new academic session.
- Responsible: Dr.P.T.Vijayarajakumar, Dean (Student Affairs)

Infrastructure and Facilities

- **Infrastructure Review**

The ICC discussed the current state of college infrastructure, including classroom facilities, laboratories, libraries, and safety measures. It was noted that some areas need upgrades to comply with UGC standards for teaching and research facilities.

Action Item:

- The Infrastructure Committee to prepare a detailed report on infrastructure requirements and submit it by [date].
- Responsible: Mr.S.Sudarmani, AO/HR, NIET

Research Compliance

- **Ethical Research Practice**

The ICC discussed the importance of adhering to ethical standards for research, including approval of research proposals, funding, and publications. It was agreed that more emphasis would be placed on ensuring the ethical integrity of research activities at the institution.

Action Item:

- Organize a workshop on ethical research practices for faculty and students by January 2025.
- Responsible: Dr.S.Subasree, Professor/CSE

- The action items for each area were outlined, and the responsible individuals were assigned deadlines. Regular follow-up will be conducted to track progress.

Next Meeting

The next meeting of the Internal Compliance Cell is scheduled for January, 2025. In this meeting, the progress of the action items discussed today will be reviewed, and new compliance-related issues will be addressed.


Closing Remarks

The meeting was adjourned with closing remarks by Dr.R.Deepa, who emphasized the importance of continuous monitoring and compliance to ensure the college maintains its academic standards and institutional integrity. All members were thanked for their active participation.

Minutes prepared by:

Deepa
28/6/24

(D.Thomson)


Dr. P. MANIARASAN
Principal
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Members present for first Internal Compliance Committee Meeting on 28.06.2024

Name of the member	Designation	Department	Role	SIGNATURE
Dr.R.Deepa	Professor	ECE	Chairperson	R. Deepa 28/6/24
Dr.P.T.Hemamalini	Professor	S&H	Co-ordinator	Hemamalini 28/6/24
Dr.S.Subasree	Professor	CSE	Member	Subasree 28/6/24
Dr.Y.Sarojini	Professor	CSBS	Member	Sarojini 28/6/24
Ms.B.Nandhini	Assistant Professor	EEE	Member	Nandhini 28/6/24
Ms.Baghyalaksmi	Assistant Professor	MECH	Member	Baghyalaksmi 28/6/24
Mr.Ravishankar	Assistant Professor	MCT	Member	Ravishankar 28/6/24
Mrs.R. Yasoda	Assistant Professor	MBA	Member	Yasoda 28/6/24
Ms.Sujithra	Assistant Professor	AI&DS	Member	Sujithra 28/6/24
Ms.Kokila (II MBA)	Student Member			Kokila 28/6/24